



**Title of University Executive Directive:
University Executive Directive #YY¹-NN²**

Recommended By: (The Cabinet where the University Executive Directive was developed)	
Contact Information: (Position Title / Contact Name / Contact phone number / Contact Email)	
Effective Date: (When the Policy was enforced)	
Revised Date: (When the Policy was last edited or revised)	

I. Authority (i.e., Executive Order, ICSUAM, Delegations of Authority):

Include any relevant authority, e.g., federal or state laws or regulations, CSU Chancellor's Office Executive Orders, Integrated California State University Administrative Manual, Coded Memoranda, or Technical Letters.

II. Purpose:

What the Policy will accomplish.

III. Policy Statement:

The body content of the Policy.

For assistance, please contact the Audit & Policy Coordinator at policies@sfsu.edu.

¹ YY signifies the year in which the University Executive Directive was enacted.

¹ NN signifies the number of the University Executive Directive, which are listed consecutively.



**SAN FRANCISCO
STATE UNIVERSITY**

IV. Procedures (hyperlink):

Procedures that carry out a Policy may be included as a hyperlink at the end of the Policy.

V. Definitions:

Include any applicable definitions in this section.

President Lynn Mahoney

Date

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THE CALIFORNIA STATE UNIVERSITY: Bakersfield, Channel Islands, Chico, Dominguez Hills, East Bay, Fresno, Fullerton, Humboldt, Long Beach, Los Angeles, Maritime Academy, Monterey Bay, Northridge, Pomona, Sacramento, San Bernardino, San Diego, San Francisco, San Jose, San Luis Obispo, San Marcos, Sonoma, Stanislaus